

Statutory undertaking to pay Tutoring Fees

This is a separate document and requires **additional copies** to those attached to the Enrolment form.

- **Copy of Birth Certificate/Passport**
- **Copy of Parent/Guardian ID/Passport**
- **Copy of Residential address**

Particulars of Learner being admitted to the Centre

Surname of Learner: _____

First Name in Full: _____
(As shown on birth certificate)

Identity Number: _____

Date of Birth: _____ Country of Birth: _____

Siblings attending The Centre

Name	Surname	Grade

Mother/Guardian

Surname: _____ Title: (Ms/Miss/Dr/Prof) _____

First Names (in full) _____ ID Number: _____

Marital Status:

Married	Unmarried	Divorced	Widow
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If married, please indicate how

Ante-Nuptial	Community of Property	Customary marriage	Hindu/Muslim	Other
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Relationship to Learner:

Legal Parent	Guardian	Grandparent	Stepparent	Other-indicate
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Residential address: _____

_____ Postal Code: _____

Home Telephone Number: _____ Cell Phone Number: _____

Postal Address: _____ Postal Code: _____

Name of Employer: _____ Occupation: _____

Employers Contact Number: _____ Contact no: _____

Work or Personal email address: _____ (for correspondence)

SARS reference number: _____

Father/Guardian

Surname: _____ Title: (Mr/Dr/Prof) _____

First Names (in full) _____ ID Number: _____

Marital Status:

Married	Unmarried	Divorced	Widow
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If married, please indicate how

Ante-Nuptial	Community of Property	Customary marriage	Hindu/Muslim	Other
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Relationship to Learner:

Legal Parent	Guardian	Grandparent	Stepparent	Other-indicate
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Residential address: _____

_____ Postal Code: _____

Home Telephone Number: _____ Cell Phone Number: _____

Postal Address: _____ Postal Code: _____

Name of Employer: _____ Occupation: _____

Employers Contact Number: _____ Contact no: _____

Work or Personal email address: _____ (for correspondence)

SARS reference number: _____

Undertaking by Biological/Adoptive Parents/Legal Guardians

I/We hereby apply to have the child whose name appears on this form as a learner at The Bridging Gap Academy (TBG)


1. I/We hereby certify that I/We are the biological/adoptive parents and that I/we have legal custody and or legal guardianship in respect of the above-named learner.
2. I/We undertake to adhere to the terms and conditions of this agreement.
3. I/we jointly and severally undertake to pay Tutoring fees and we/I understand the following:
 - a. The annual Tutoring fees will be a **compulsory** sum per year and payable over 10 months or 12 months
 - b. Tutoring fees are a **statutory requirement** and therefore a **priority** debt and must be paid before any other debt.
 - c. Tutoring enrolment to be terminated if fees are in arrears of more than 2 months.
 - d. Biological/Adoptive/Guardians are jointly and severally liable for the payment of the Centre fees irrespective of their marital status.
 - e. If parents are in arrears with one instalment, then the **full** amount becomes due and payable immediately.
 - f. In the event of non-payment of Tutoring fees TBG will institute legal action against **both** parents irrespective of maintenance and court orders which may exist between the parties.
 - g. In the event of the centre having to take legal action for the recovery of fees, all legal costs, including attorney/client fees/ and collection costs incurred by the Centre will be charged to



the parents account.

- h. I/We authorise the Centre to record our non-performance of our Centre fee obligation.
- i. Should there be a dispute on your statement of your statement of account please notify the finance office in writing
- j. That in the event that I/we are not the natural parent and/or guardian of the child/ren, then I/we accept responsibility of parent as defined in section 1 of the South African School's Act.
- 4. I/We consent that the Centre collect, store, and update personal information of me/us and the student.
- 5. I/We consent that the Centre may provide the information to an authorised representative for a lawful purpose only.
- 6. I/we give consent that the information provided be confirmed and updated where necessary by the Centre or the Authorized representative.
- 7. I/We undertake to give notice in writing of any intention to remove my/our child from The Centre and furthermore return any books and or equipment belonging to the Centre and to ensure that Fees are paid up to date before the departure.
- 8. I/We understand that the Centre reserves the right to verify all information supplied to them via this application. In the event of fraudulent documents submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties to this application.
- 9. This commitment in its entirety will be valid from the day on which it is signed by the parent/guardian to the day on which the pupil officially leaves The Centre.
- 10. I/We choose domicillium citandi et executandi as indicated below. **In the event of a change of address, parents/guardians are to notify the Centre in writing.**

I/We choose domicillium citandi et executandi (official physical address) as:



11. The parent/guardian declares that he/she is the legal guardian of the child and is entitled to sign this document and shall be bound hereto both as parent/guardian, and in his/her personal capacity.

Parent 1

I _____ (full Names) ID No: _____

Declare that I am the biological parent/adoptive parent/legal guardian of

And I shall be bound hereto both as parent/guardian in my personal capacity.

Signed on this _____ day of _____ 20_____

Signature

Parent 2

I _____ (full Names) ID No: _____

Declare that I am the biological parent/adoptive parent/legal guardian of

And I shall be bound hereto both as parent/guardian in my personal capacity.

Signed on this _____ day of _____ 20_____

Signature